

To
The Officer In-charge
Tollygunge P.S.
Kolkata



Dear Sir,

I, Sri Ashim Mitra, Son of Late Baidya Nath Mitra, residing at 23/2A, Satish Mukherjee Road, P.S. - Tollygunge, Kolkata - 700 026, like to inform you that today while I was looking for some old documents in my home, I found that some valuable papers/documents like original deed of our house and ~~some~~ some other important documents relating to our ancestral property etc are missing. One such important document is the original land deed of a plot of land being No. 2, for the year 1969, measuring more or less 3 Cottahs and 12 Chittacks, lying and situated at Mouza - Roynagar, J.L. No. 47, C.S. Dag No. 241 & 222, Khatian No. 29, 99 and 169, under KMC Ward No. 111, being Plot No. 13, under Scheme No. 1.

I would therefore, request you to record this written information as General Diary for future reference and arrange the needful.

Thanking you in anticipation.

Sincerely yours,

Address

Ashim Kumar Mitra
23/2A, Satish Mukherjee Road,
Kolkata - 700 026